



CUSTOMER INFORMATION SHEET

- Bills will be processed and mailed by the 10th of every month for previous month’s services.
- Current charges will be due by the last day of the month.
- Late charges (10%) will post for any unpaid balance on the 1st of the following month.
- Cut-off day will take place on the 10th of the following month.
- Failure to pay the current due amount before the 10th of the following month will result in disconnection of service.
- A \$35 Processing Fee will be assessed on all accounts appearing on the disconnect list at 8:00am on cut-off day.
- All past due balances, late fees, processing fees, and return check fees must be paid in full via cash or money order, at the BWS office, before any services will be re-established. Services disconnect for non-payment or returned check reasons will only be reconnected between the hours of 7:30am – 4:30pm, Monday through Friday. We will not reconnect said services after hours or on the weekends.
- A \$30 returned check fee will be assessed to all accounts for which we receive a returned check. Water service may be interrupted for the receipt of a returned check at which time a \$35 reconnect fee will also be assessed. It is not our responsibility to notify the customer of the receipt of a return check. The returned check and any and all fees must be paid in person at the office via cash or money order.
- Never leave cash in drop box
- We are not responsible for the performance of the Postal Service
- We accept the following payment methods:
 - Cash , Check, Money Order
 - Visa, Mastercard, Discover, Diners Club, JCB, American Express (Bills only not deposits)
 - ACH Debit: Fill out ACH form. Bill will be drafted last business day of each month
 - Online at <http://www.bwsinc.us>

RESIDENTIAL CURRENT BILLING RATES

Base customer charge per month	\$13.75
0-2,000 Gallons	Included in base charge
2,001-4,999 Gallons.....	\$4.00 per 1,000 Gallons + base
5,000-10,999 Gallons.....	\$4.25 per 1,000 Gallons + base
11,000-14,999 Gallons	\$4.50 per 1,000 Gallons + base
15,000+ Gallons	\$4.60 per 1,000 Gallons + base

COMMERCIAL CURRENT BILLING RATES

Base customer charge per month	\$28.00
0-5,000 Gallons	Included in base charge
5,001-10,999 Gallons	\$4.25 per 1,000 Gallons + base
11,000 – 14,999 Gallons	\$4.50 per 1,000 Gallons + base
15,000+ Gallons	\$4.60 per 1,000 Gallons + base